Proceedings of the Ninth Meeting of Centre for Internal Quality Assurance (CIQA) Committee

The Ninth Meeting of the Centre for Internal Quality Assurance (CIQA) at the Centre for Open and Distance Learning Programmes and Online Programmes, Yenepoya (Deemed to be University), was held on 12th November 2024 at 2:00 PM.

The following members were present:

1.	Chairperson	Dr. M. Vijayakumar
2.	Member 1	Dr.Jeevan Raj
3.	Member 2	Mr.Narayana Sukumara A
4.	Member 3	Ms.Jamuna K M
5.	Member 4	Mr Mahammad Shahid
6.	Member 5	Ms Neekshitha Shetty
7.	Member 6	Dr.Rathnakara Shetty P
8.	Member 7	Mr. Sharath Kumar Shetty
9.	Member 8	Dr Sujay Nair
10.	Member 9	Dr. Gangadhara Somayaji K.S.
11.	Member 10	Dr. B.T. Nandish
12.	Member Secretary	Dr Shareena P

The chairman welcomed all the members to this committee and explained the objectives of the committee and briefly introduced the members and their credentials. After that, the following Agendas were discussed

Sl. No	Agenda and Resolution
Agenda 1	Approval of the minutes of Eight CIQA Committee meeting.
Resolution	The Committee approved the minutes of CIQA meeting and endorsed the decision taken by the members
Agenda 2	Opening Remarks by Director – Centre for Distance and Online Education (CDOE)
Resolution	The Director extended a warm welcome to all members and outlined the key discussion points, thereby establishing the focus and direction of the meeting in alignment with the institution's academic and administrative priorities.
Agenda 3	Review of the LMS
Resolution	The committee discussed the effectiveness of the Learning Management System (LMS) in supporting academic delivery and student engagement. Members emphasized the need for regular system updates, user training, and monitoring of LMS usage across departments to ensure quality standards and promote consistent adoption among faculty and students.
Agenda 4	Review on Mentorship activities
Resolution	The committee discussed the implementation and effectiveness of the mentorship system across programs. Emphasis was placed on the need for structured mentor-mentee interactions, proper documentation, and periodic review. It was agreed that mentor training and monitoring mechanisms should be strengthened to enhance student support and overall academic quality.

Dr. Shareena P
Member Secretary
CIQA